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| **EMPLOYEE INFORMATION FORM** *For seasonal/temporal employment only/this form needs to be completed in full* ( ) New ( ) Updated/ Previously worked for CIS | | | | | |
| Last Name | First Name | | Middle | | |
| Today’s date | E-mail address | | | Home Phone #  Cell Phone # | |
| Street Address | City and State | Zip Code | | Birthdate  / / | Gender  M F Other |
| Fluent in Spanish Yes  No | | Are you a School District Employee? Yes \_\_ No \_\_  Name of School District Employed at: | | | |
| Ethnicity: Check all that apply  African American  Hispanic/Latino  Caucasian  Native American Asian/Pacific | | | | | |
| Year in School **2018-2019**: HIGH SCHOOL: FR SOPH JR SR **OR**  COLLEGE: FR SOPH JR SR  School Attending: School ID#:  MAJOR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |

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| **T-shirt size: S M L XL 2X 3X 4X** | **Are you AED Certified? Yes\_\_ No\_\_ Date of Certification:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Are you CPR Certified? Yes\_\_ No\_\_ Date of Certification:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **Name of nearest relative to contact in case of emergency/illness:** | | | |
| Name | Relationship | Home Phone | Cell Phone |

*In compliance with after school program evaluation and reporting requirements, below is a series of statements that will be used to determine how to classify each after school program staff member.*

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| --- | --- |
| **Type of Staff Member** | **Check One** |
| **Employed by school district** School-day teacher (include former and substitute teachers) |  |
| **Employed by the school district with a Bachelor’s Degree or higher** Other non-teaching school-day staff (e.g., librarians, [social](http://ppics.learningpt.org/ppics/apr/aprStaffing.asp) worker, paraprofessionals, aides, secretaries, lunchroom supervisors) |  |
| **Employed by the school district without a Bachelor’s Degree or higher** Other non-teaching school-day staff (e.g., paraprofessionals, aides, secretaries, lunchroom supervisors) |  |
| **Not employed by the school district** Youth development worker and other non-school-day staff with a [college degree](http://ppics.learningpt.org/ppics/apr/aprStaffing.asp) or higher |  |
| **Not employed by the school district** Other non-school-day staff with some or no college |  |
| College student |  |
| High school student |  |

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| ***FOR OFFICE USE ONLY*** | | | |
| Program Site: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Hourly Rate: $\_\_\_\_\_\_\_\_\_\_  Regular part-time Yes No  Substitute part-time position Yes No  Fed w/h \_\_\_\_\_\_\_\_ State w/h \_\_\_\_\_\_ | Position | | Program |
| ( ) Adult staff  ( ) AU student  ( ) College student  ( ) High School  student | ( ) EAHS student  ( ) WAHS student  ( ) IPHS student  ( ) OHS student | ( ) 21st CCLC/D131 FY13  ( ) 21st CCLC/FVPD FY13  ( ) 21st CCLC/D131 FY 15-Elem.  ( ) 21st CCLC/D131 FY 15-4 Schools  ( ) CWASP Middle Schools  ( ) CWYPP Summer  ( ) Other |